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Southwest Elementary School Playground Improvements Howell Public Schools

1. **RECEIPT OF BIDS:** Sealed Bids for construction of playground improvements at Southwest Elementary School will be received by Howell Public Schools, the OWNER, at 411 N. Highlander Way, Howell, Michigan 48843, until 3:00 PM local time in effect on October 19, 2010, at which time they will be publicly opened and read aloud. The envelope containing the bid must be identified on the outside as "Bid for Southwest Elementary School Playground Improvements Project". Bids received after this time will not be considered or accepted.
2. **SCOPE OF PROJECT:** The Project consists of furnishing all labor, materials, tools, equipment and services necessary to complete earthwork, playground equipment, playground surfacing and other miscellaneous work.
3. **FAMILIAL DISCLOSURE:** Bidders are required to provide a familial relationship sworn statement with their bid. This document is included with the bid proposal form.
4. **PREVAILING WAGES:** Bidders are responsible for compliance with the Michigan Prevailing Wage Act. Prevailing wage rates are included in the Project Manual.
5. **REVIEW OF DOCUMENTS:** Plans and specifications for the Project may be examined at the following locations after September 29, 2010:

VIRIDIS Design Group, 313 N. Burdick Street, Kalamazoo, Michigan, 49007.

Plans and specifications may be obtained from the Landscape Architect electronically at no charge. Contact VIRIDIS Design Group at (269) 978-5143 or woody@virdg.com.
6. **BID SECURITY:** A bid bond or a certified check in an amount equal to five percent (5%) of the total amount of the proposal will be required.
7. **WITHDRAWAL OF BIDS:** No Bidder may withdraw its proposal for a period of 45 days after the actual date of opening thereof. This time period may be extended by mutual agreement of the OWNER and any Bidder or Bidders.
8. **RIGHT TO REJECT BIDS:** The Owner reserves the right to accept any proposal, to reject any and all proposals and to waive any irregularities in proposals. If award is made, it will be to the bidder whose proposal is considered to be in the best interest of the Owner.
9. **PRE-BID CONFERENCE:** A pre-bid conference will be held at 3:00 P.M. on October 5, 2010, at the Board Room in the Howell Public Schools administration office, 411 North Highlander Way, Howell, Michigan. Prospective Bidders are encouraged to attend and participate in the conference.
10. **QUESTIONS:** All questions are to be directed to the Landscape Architects, VIRIDIS Design Group, 313 N. Burdick Street, Kalamazoo, Michigan 49007, Telephone: (269) 978-5143, woody@virdg.com.

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